

Town of Milton
Town Council Meeting Minutes
July 7, 2003

7:15 to 7:30 p.m. - OPEN FLOOR:

1. Noble Prettyman – Spoke regarding the Police. He suggested that we begin looking for a Police Department for the Police. They need somewhere outside of Town Hall for the safety of the clerks in Town Hall. Town Hall is congested. He doesn't want something to happen to the staff; the Town is growing rapidly....

Mayor Bushey noted that the Chief, Councilman Hudson, and Councilwoman Betts are on a committee to look at a new Police Department. They are actively looking. The Town does recognize the need.

Councilman Hudson stated that Council will take any suggestions.

2. Joan Brown of 415 Federal Street introduced a possible "Horseshoe Crab project". Then she introduced the volunteers working on the "festival". She turned the floor over to Brenda Sims and Shelly Graybill. They noted that they are hoping to organize a "Horseshoe Crab Festival" to take the place of the Balloon Festival during the first week of June. That would also coincide with the horseshoe crab's spawning time. It would attract visitors from Japan, Sweden, etc. They were interested in trying to get Kings Ice Cream to do an ice cream "Horseshoe Crab Tracks" and Dogfish Head to do a beer, etc. They are looking for a kid involvement. They are planning activities like a remote control crab race and a scavenger hunt. They want the Town's interest and support. They have talked to the Historical Society, the Milton Development Corporation, Dr. Wagner, and Glenn Gauvrey of ERDG. They hope it to be an annual event, educational and fun. They will be advertising it on the website at www.horseshoecrab.org. It will get international recognition. A city in Japan has the only other Horseshoe Crab Museum in the World. Mayor Bushey appointed Councilwoman Betts to work with them. They also asked for any other volunteers. They will have organized information available at the Bargains on the Broadkill.

3. Ralph Anderson was absent.

Mayor John F. Bushey called the meeting to order at 7:30 p.m. at the Fire Hall on Front Street.

Councilwoman Betts offered the opening prayer.

Mayor Bushey called the roll.

PRESENT: Mayor John Bushey
Councilman Charles Fleetwood
Councilwoman Leah Betts
Councilwoman Ronda Melson
Councilwoman Stephanie Parker
Councilman Jerry Hudson

ABSENT: Councilman Wright

Others Present: Jocelyn Jenkins, Town Clerk
Stephanie Coulbourne, Finance Clerk
Dawn Johnson, Administrative Assistant
William Phillips, Chief of Police
Allen Atkins, Town Maintenance
Bob Kerr, Engineer
Tim Willard, Town Attorney

Presentation and Approval of Minutes

Councilman Fleetwood made a **motion** to approve the minutes of the June 2, 2003 regular meeting, seconded by Councilman Hudson.

Motion carried – “Aye”

Approval of Treasurer’s Report

Councilman Hudson made a **motion** to approve the treasurer’s report, seconded by Councilwoman Parker.

Motion carried – “Aye”

Presentation and Approval of Monthly Bills

Councilman Fleetwood made a **motion** to pay the monthly bills as money becomes available, seconded by Councilwoman Betts.

Motion carried – “Aye”

Committee Reports

Sewer & Water Committee – Councilwoman Melson
Executive Session needed this evening.

Councilman Hudson asked the status of the contract for the centrifuge. Mr. Kerr stated that it has been executed, and he is waiting for the drawings.

Streets & Sidewalks Committee – Councilman Wright
No report. Councilman Wright was absent.

Ordinance Revision – Mayor Bushey

Mayor Bushey reported that Chapter 17 has been submitted to the State.

Personnel Committee – Councilwoman Parker

No report.

Pension Committee – Councilwoman Betts

Councilwoman Betts reported that we are still looking at the State Pension Plan for the employees. This is under review with the Committee.

Parks & Recreation Committee – Councilman Fleetwood

Councilman Fleetwood thanked the Fire Department and Milton Development Corporation for the use of their buildings for the concerts. Three out of the five have had to be held inside due to rain. There have been more people in attendance each time.

He is working on a grant for brick sidewalks from the docks to the ramp.

He is also working on another concert or two for the park.

Economic Development Committee – Councilman Fleetwood

No report.

Finance Committee

The finance committee has met one time. They will be meeting again on Wednesday at 6:30 p.m.

Planning & Zoning Committee – Linda Rogers

Mayor Bushey reported that we have received John Hopkins resignation from Planning & Zoning. He has moved out of town.

Noble Prettyman noted that the next meeting is July 15.

Councilman Fleetwood thanked the Committee for the Zoning Review. He also noted that Eric Evans did a great job coordinating and keeping it moving. Eric was there for all of the meetings. It is anticipated that a public hearing will be held on August 4 prior to the regular meeting to review the Comprehensive Plan.

Risk Management Committee – Councilman Fleetwood

No report.

Milton Development Corporation – Councilwoman Betts

Councilwoman Betts reported that the Comedy Club held in the theater was successful. They hope to net close to \$10,000.

Board of Adjustment

No one present. No report.

Written Reports

Maintenance Report

Councilman Fleetwood made a **motion** to approve the maintenance report as written, seconded by Councilwoman Melson.

It was noted that the smoke test will be done as soon as Mr. Atkins gets some help in the Maintenance Department. He will be interviewing on Tuesday morning.

Motion carried – “Aye”

Code Enforcer Report

Councilman Fleetwood made a **motion** to approve the Code Enforcer’s Report, seconded by Councilman Hudson.

Motion carried – “Aye”

Police

Councilman Hudson made a **motion** to approve the report of the Police Department, seconded by Councilwoman Parker.

Councilwoman Parker asked if the Chief was able to sell the blazer? He stated yes that it was sold at Wilson’s Auction.

The question was called on the motion.

Motion carried – “Aye”

Councilman Fleetwood and Chief will get together to discuss night out.

Town Clerk

Councilman Fleetwood made a **motion** to approve the Town Clerk’s report, seconded by Councilwoman Betts.

Motion carried – “Aye”

Correspondence

1. Norma Larrimore of Division of Family Services – thanking the Town for the use of the Park for their annual Foster Parents picnic; and
2. Nathan Hayward of DelDOT – letting the Town know that Mulberry Street has not been forgotten. A workshop was held and plans are moving forward.

Old Business

Amendment to Employee Handbook

An amendment to the Employee Handbook was proposed regarding Continuing Education.

Councilman Fleetwood made a **motion** to adopt the amendment, seconded by Councilwoman Melson.

Motion carried – “Aye”

New Business

Placement of Construction Office Trailer for Library Expansion Project on Town Property

Councilwoman Betts made a **motion**, seconded by Councilman Hudson to allow the construction trailer to be placed on Town property.

Motion carried – “Aye”

Appointment of 200th Anniversary Committee – Councilman Fleetwood
The Town will have its 200th anniversary in 2007. Councilman Fleetwood proposed a preliminary Committee to act as a “steering committee”.

Mayor Bushey proposed the following persons to be members:

Councilman Fleetwood
Councilman Betts
Councilman Hudson
Barbara Fleetwood
Dennis Hughes
Noble Prettyman
Karen Kelly
E. James Jefferson
Jocelyn Jenkins, Town Clerk

Councilman Fleetwood made a **motion** to accept the appointments, seconded by Councilwoman Parker.

Motion carried – “Aye”

Councilman Fleetwood made mention of a possible bicentennial garden. DeVilbiss landscape will have a proposal for Council at the August or September meeting.

Implementation of Additional Bank Service Fees for Returned Checks

Attorney Tim Willard will check on the legality of the additional fees and report back next month.

Executive Session

Councilwoman Parker made a ***motion*** to go into Executive Session, seconded by Councilman Fleetwood.

Motion carried – “Aye”

Council went into Executive Session at 7:52 p.m.

Council came out of Executive Session at 8:05 p.m. on a ***motion*** made by Councilman Fleetwood and seconded by Councilwoman Parker and carried.

Sam Calagione was present on behalf of Dogfish Head Brewery. He distributed a letter to Mayor and Council. He stated that there have been significant improvements to the pH and BOD levels, but they still are not up to the Town requirements. They are supposed to be off the system 30 days from today. They are working with DNREC and proposing that the heavy water go to “holding tanks” and then put on a field. It is going to take DNREC 45 days to get a license. The letter included a fine scale proposal to the Town.

Bob Kerr stated that he would like to see the waste load reduced sooner rather than later.

Mr. Atkins stated that the drying beds can’t keep up.

Councilman Fleetwood made a ***motion*** to give Dogfish Head 15 more days, seconded by Councilman Hudson and Councilwoman Parker.

Motion carried -- “Aye”

Councilwoman Betts stressed to Mr. Calagione that Council does not expect them to come back in 45 days and ask for more time.

Adjournment

Councilman Fleetwood made a ***motion*** to adjourn the meeting at 8:28 p.m., seconded by Councilwoman Parker.

Motion carried – “Aye”

Respectfully submitted,

Dawn Johnson
Administrative Assistant

dmbj:7/30/03